

### Guide to Class Registration at Markham High School for OSSD Diploma

Welcome to Markham High School, a distinguished institution committed to academic excellence. Below is a step-by-step guide on how to register for classes as students embark on their journey towards achieving the Ontario Secondary School Diploma (OSSD).

#### **Step 1: Preliminary Inquiry**

Begin by contacting our Admissions Office to express your interest in enrolling at Markham High School. Our knowledgeable staff will provide information about the school, curriculum, and answer any initial inquiries.

# **Step 2: Application Submission**

Complete the official application form available on our website or obtain a physical copy from the Admissions Office. Ensure all required documents, such as transcripts, recommendation letters, and any additional materials, are included with the application.

#### **Step 3: Admissions Review**

Once the application is submitted, our Admissions Committee will carefully review the materials. Successful candidates will be invited for an interview to assess their academic goals, interests, and alignment with our school's values.

### **Step 4: Acceptance Notification**

Within a specified timeframe, typically 2 to 4 weeks, applicants will be notified of their acceptance status. Successful candidates will receive detailed instructions on the next steps.

### **Step 5: Class Selection Consultation**

Upon acceptance, students and their parents/guardians will engage in a Class Selection Consultation with our Academic Advisors. This personalized session ensures that the chosen courses align with the student's academic goals and meet the requirements for the OSSD diploma.



#### **Step 6: Online Registration**

Access our online portal to complete the official class registration. Follow the provided guidelines to select courses, ensuring a balanced and challenging curriculum. The online system will also allow you to review the academic calendar, schedule, and important school policies.

## **Step 7: Tuition Payment**

Submit the required tuition payment according to the outlined schedule. Our Finance Office will guide you through the payment process and provide assistance with any financial inquiries.

#### **Step 8: Orientation**

Participate in the school orientation program designed to familiarize students with the campus, academic expectations, and available resources. This crucial step ensures a smooth transition into the school community.

#### **Step 9: Commencement of Classes**

Embark on your academic journey at Markham High School as classes commence. Our dedicated faculty and staff are here to support you every step of the way.

Congratulations on choosing Markham High School for your education. We look forward to your success and academic achievements leading towards the attainment of the prestigious OSSD diploma. If you have any further questions, please do not hesitate to contact our Admissions Office.

Sincerely,

Markham High School